



# APPLICATION FOR EMPLOYMENT

WE ARE AN EQUAL OPPORTUNITY EMPLOYER  
 For those with a disability, if you need a reasonable accommodation in connection with testing/hiring, please make this known to the interviewer.

**PLEASE PRINT CLEARLY**

## APPLICANT SUMMARY

This application will not be considered unless fully completed.

Last Name	First	Middle	Nickname	Date
Street Address			Home Phone ( ) -	
City, State, Zip			Are you available to work holidays? ___ YES ___ NO	
Have you ever been employed by Thrift Town before?		When?	Social Security Number	
Reason for leaving:				
If hired, can you submit evidence of your legal right to live and work in the US? ___ YES ___ NO				
Are you 18 or older? ___ Yes ___ No		Position Desired:		Pay Expected \$
Can you perform the essential functions of this job? ___ YES ___ NO				
If no, describe the functions that cannot be performed _____				
(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)				

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? ___ YES ___ NO
(Convictions for misdemeanor marijuana-related offenses that are more than two years old need not be listed.)
If yes, state nature of the crimes, when and where convicted, and disposition of the case.
_____
_____
(Note: No application will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered.)

## EDUCATION

School	Name and Location	Course of Study	# of Years Completed	Did You Graduate?	Degree or Diploma
High School				Yes No	
College				Yes No	
Other				Yes No	

## AVAILABILITY

Full Time _____	<b>DAY</b>	<b>EARLIEST TIME</b>	<b>LATEST TIME</b>
Part Time _____ Hours per week _____	Sunday		
Date Available to begin work _____	Monday		
To help us consider you for a job that matches your availability, please tell us the earliest time you could start and the latest time you could finish each day.	Tuesday		
	Wednesday		
	Thursday		
	Friday		
	Saturday		

**Please list two (2) people you have worked with and whom we may contact for a reference if necessary.**

Name:	Name:
Position	Position
Phone #:	Phone #:
Street Address:	Street Address:
City, State, Zip:	City, State, Zip:

## EMPLOYMENT HISTORY

Please give accurate and complete employment record. <b>Start with present or most recent employer.</b>		
Company Name		Phone (     )     -
Address		Employed (Month and Year) From:                      To:
Job Title	Name of Supervisor	Weekly Pay Start                      End
Describe your work		Reason for leaving
Company Name		Phone (     )     -
Address		Employed (Month and Year) From:                      To:
Job Title	Name of Supervisor	Weekly Pay Start                      End
Describe your work		Reason for leaving

### IMPORTANT - We are glad you are interested in joining Thrift Town.

**Please read the following statement carefully before you sign and return this application.**

The company, in considering my application for employment, may verify the information set forth on this application and obtain additional background information relating to my background. I authorize all persons, schools, companies, corporations, credit bureaus and law enforcement agencies to supply any information concerning my background. *I have read, understand, and agree to this statement. (Please initial here).* \_\_\_\_\_

I understand that Thrift Town has a commitment to maintain an alcohol/drug-free workplace and that Thrift Town may require a drug screening test as a part of its selection and hiring process. I understand that such drug screening will consist of the testing of a urine sample or other medically recognized test designed to detect traceable amounts of a controlled substance in my body. If any detectable amounts are found in my body, a second test will be performed on the same specimen. If the results of the second test are also positive, I will be disqualified from consideration for employment and any offer of employment withdrawn. I further understand and agree that if I am employed, I may be required to submit to alcohol/drug testing under certain circumstances during my employment. *I have read, understand, and agree to the statement above. (Please initial here).* \_\_\_\_\_

I certify that the information on this application is correct and I understand that any misrepresentation or omission of any information will result in my disqualification from consideration for employment or, if employed, my dismissal. I understand that this application is not a contract, offer, or promise of employment and that if hired I will be able to resign at any time for any reason. Likewise, the company can terminate my employment at any time with or without cause. I further understand that no one other than the President of Thrift Town has the authority to enter into an employment contract or agreement with me, and that my at-will employment can be changed only by a written agreement signed by the President of Thrift Town. *I have read, understand, and agree to this statement. (Please initial here).* \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date